

ROTARACT BASICS

What is a Rotaract Club?



A Rotaract club is a Rotary sponsored club for 18-30 year olds that fosters leadership and responsible citizenship, encourages high ethical standards in business, and promotes international peace and understanding.



What is a Rotaract Club?

- **R**otary sponsored club
- **E**ighteen to thirty year olds
- **l**eadership and responsible citizenship
- **h**igh ethical standards in business
- **i**nternational peace and understanding.



How did Rotaract start?

- The first Rotaract club, the Rotaract club of the University of North Carolina, was founded on 13 March 1968.
- The club was sponsored by the Rotary club of North Charlotte, North Carolina.
- Today, there are more than 7,088 clubs in over 150 countries worldwide.
- Rotaract clubs draw members from the **community** or are organized as an extracurricular activity for **college students**.

The Purpose of a Rotaract Club

To provide an opportunity for the young to enhance the knowledge and skills that will assist them in:

- enhancing personal development;
- addressing the physical and social needs of their communities;
- promoting better relations between all people worldwide through a framework of friendship and service.



The Goal of a Rotaract Club

- develop professional and leadership skills;
- to emphasize respect for the rights of others, based on recognition of the worth of each individual;
- to recognize the dignity and value of all useful occupations as opportunities to serve;
- to recognize, practice, and promote ethical standards as leadership qualities and vocational responsibilities;



The Goal of a Rotaract Club

- to develop knowledge and understanding of the needs, problems, and opportunities in the community and worldwide;
- to provide opportunities for personal and group activities to serve the community and promote international understanding and goodwill toward all people



How does Rotaract fit into the Rotary family?

- Rotary's belief that young people, or New Generations, should take an active interest in community life and have the opportunity for professional development.
- The Rotaract program gives Rotarians the opportunity to mentor dynamic young women and men interested in providing service to their own communities as well as the global community.
- A Rotaract club can bring new energy to a Rotary club, inspire fresh ideas for service, increase support for projects, and help develop future Rotary club members.

How does Rotaract fit into the Rotary family?

- Rotaract clubs are self-governed and largely self-financed at the local level. Working in cooperation with their sponsoring Rotary clubs as partners in service, Rotaractors are an important part of Rotary's extended family.

The Standard Rotaract Club Constitution defines the role of the Rotary club sponsor in Articles III, V, and XIII.

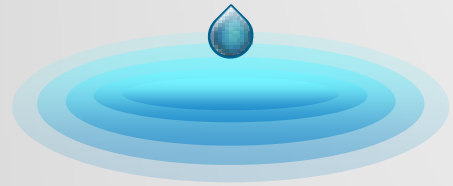
What do Rotaract Clubs do?

Rotaract clubs organize a variety of projects and activities, *depending primarily on the interests of the club members*. However, within the Rotaract program, all clubs undertake three types of activities in varying degrees:

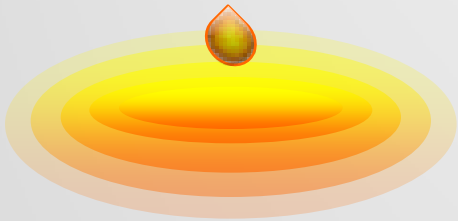
- professional development,
- leadership development, and
- service projects.

Together, these three areas ensure a balanced club program and provide important experience and opportunities for the personal development of each Rotaractor.

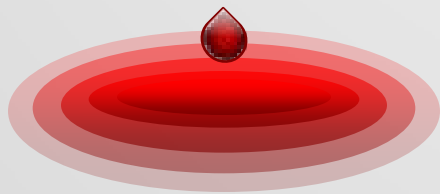
What do Rotaract Clubs do?



Professional Development Activities



Leadership Development Activities



Community Service Projects

What do Rotaract clubs do?

Professional Development Activities

- 🔍 should expand the members' understanding of the work environment and business opportunities within their community.
 - Rotaractor's role in the community's economic development
 - how skills developed through service activities can help in resolving problems in the workplace.



What do Rotaract clubs do?

Professional Development Activities

🔍 opportunities to its members through activities such as:

- Professional and vocational forums
- Business technology updates
- Management and marketing seminars
- Conferences on business and professional ethics
- Presentations on finance and credit options for business start-up



What do Rotaract clubs do?

Professional Development Activities

- 🔍 sponsoring Rotarians can enhance the professional development of Rotaractors by providing practical advice on entering the business world and tackling business, vocational, and professional Challenges;
- 🔍 making the club's professional development projects into joint Rotaract-Rotary projects can also help Rotaractors get better acquainted with sponsoring Rotarians.



What do Rotaract clubs do?

Leadership Development

- 🔍 aim not only to make members *more effective leaders* in their personal lives, but also to teach them how to develop and sustain strong clubs with relevant projects.



What do Rotaract clubs do?

Leadership Development

🔍 important topics to address in training club leaders include:

- improving public speaking skills
- developing techniques for marketing the Rotaract program to potential members
- building consensus among members
- delegating project responsibilities and ensuring necessary follow-up
- identifying channels for project publicity and promotion
- finding financial resources for strengthening club development
- assessing project success

What do Rotaract clubs do?

Service Projects

- 🔍 *“Service Above Self”* is Rotary’s foremost guiding principle.
- 🔍 A Rotaract club’s service projects are designed to improve the quality of life at home and abroad.
- 🔍 These projects often address today’s most critical issues, such as **violence, drug abuse, AIDS, hunger, the environment, and illiteracy.**



What do Rotaract clubs do?

Service Projects

- Each Rotaract club is required to complete at least two major service projects annually:
 - to serve the community and the other
 - to promote international understanding.
- Each should involve all or most of the members of the club.

Article VII of the Standard Rotaract Club Constitution outlines Rotaract club activity and project guidelines.



Rotaract Activities

- 🔍 During the week of 13 March, Rotaractors join in a worldwide celebration of World Rotaract Week.
- 🔍 This coincides with the date that the first Rotaract club was officially certified by Rotary International.
- 🔍 In celebration of this week, Rotaractors plan and carry out service projects and local events to raise awareness about the club.



Rotaract Activities

- 🔍 The **Rotaract Club of San Diego**, California, USA teamed-up with the **San Diego Rotary Club** to host 80-90 High School juniors at their “Camp Enterprise.”

Camp Enterprise is an educational activity undertaken by Rotarians and Rotaractors to teach San Diego youths about the free enterprise system and the world of business.

Because the Rotaractors are near in age to the students at the camp, they represent excellent role models and help to “bridge the gap” between the high school students and the Rotarians.

Rotaract Activities

- 🔍 The **Rotaract Club of Colombo Metropolitan in Sri Lanka** has provided continuing support to disabled students by way of their Hip Hop '95 project.

The project raises funds for disabled youths by organizing a dance called Hip Hop '95.

The proceeds from the event are used to fund scholarships for the disabled through the annual "Rotaract Higher Education Scholarship for Disabled Youth" program.



Rotaract Activities

- 🔍 In Bolivia, there is a large illegal cocaine trade. Local people who work in the fields harvesting the coca plants often become addicted to the drug. To reduce the local ill-effects of the cocaine trade and curb drug-related violence, **Rotarians and Rotaractors** have launched a campaign to educate impoverished field workers about the dangers of drug abuse.



Rotaract Activities

- 🔍 In the Ukraine, **Rotarians and Rotaractors in Lviv** launched a joint project to teach English in the local schools.

The teaching group is composed of Rotarians on the faculty of the University of Lviv and Rotaractors who have lived in the U.S. and are fluent in English.



Rotaract Activities

- Two-thirds of Korea's schools are located in urban areas. Many students are victims of violence or abuse, which often goes unreported because of fear of reprisal.

The government is trying to remedy the situation with a nationwide anti-crime campaign aimed at teens.

Rotaract clubs in Korea have responded with programs to build teen leadership skills, such as youth leadership camps and anti-drug campaigns to prevent drug-related violence.

Rotaract Activities

- Rotaractors throughout Argentina will help implement a national public awareness campaign for the prevention of AIDS.

In cooperation with the country's Ministry of Health, some 17,000 **Rotarians, Rotaractors and Interactors** are organizing public forums about AIDS and semiannual AIDS Prevention Weeks to educate the community about the disease.



Rotaract Activities

🔍 In **Kenya**, the **Rotaract Club of Mombasa** is working with UNICEF and several government agencies to set up a center that provides food, clothing and other necessities for homeless children.

To make the center self-supporting, the club is selling coupons that the general public can give to the street children in lieu of cash, which might be stolen from them or used to purchase drugs or alcohol.



Rotaract Activities

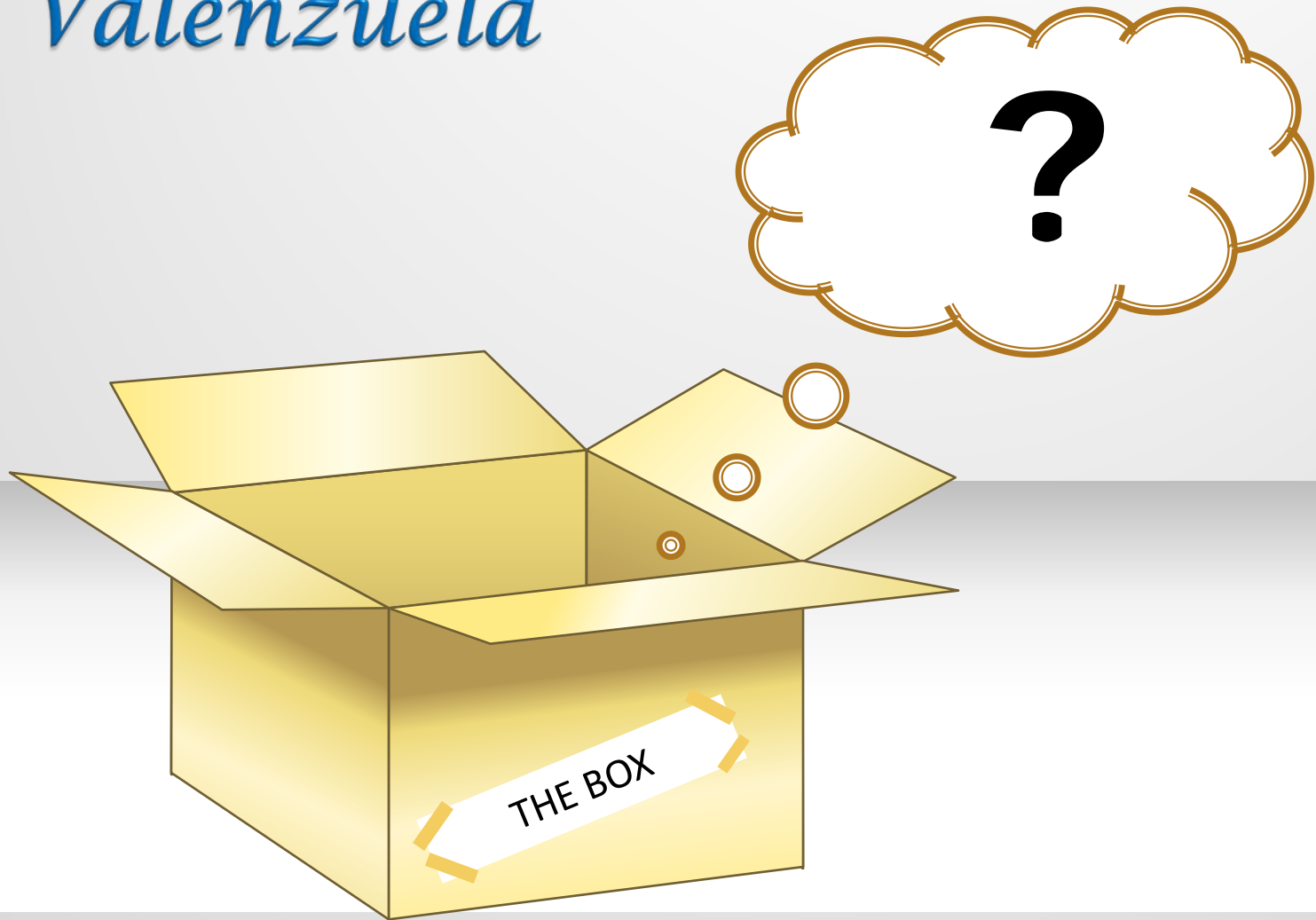
- Rotaractors are also very active in supporting Rotary's PolioPlus Program.

In **The Philippines**, Rotaractors helped Rotarians deliver vaccine door-to-door and promote awareness.

In **Manila**, the Rotaract Club of San Francisco Del Monte-East volunteered at a medical clinic to help immunize children against polio.



In Valenzuela



In Valenzuela



PROJECTS



PROJECTS



PROJECTS



Your Logo

In Valenzuela



PROJECTS

**sampa
- padyak
- sikad**

PROJECTS

**Christmas
gift-giving**

PROJECTS

car wash

Description	Assignment	Budget	January													
			14	15	16	17	18	19	20	21	22	23	24	25	26	
1 Request Letter																
1.1 PLV	RC Val West	n/a														
1.2 SLC	RC Val West	n/a														
1.3 Val Poly	RC Val West	n/a														
1.3 Informatics	RC Val West	n/a														
1.4 Val Auditorium	RC Val West	n/a														
1.5 Gov Rudy	RC Val West	n/a														
2 Streamer	RC Val West	1,000.00														
3 Programme	PMAP	n/a														
4 Chairs monoblock	RAC Val c/o PE Peter Q	n/a														
5 Attendance Sheet	RC Val West	n/a														
6 Lunch	Maricopa	10,000.00														
Lunch Rotarian																
Lunch Box RAC Val																
7 Plaque of Appreciation (5 x 1,200.00)	Rivera	6,000.00														
8 Token to PMAP (10 x 350.00)	RC Metro Val / PP Jojo	3,500.00														
9 Certificate of Attendance	RC Val West	3,000.00														

P O S T C E P C O N

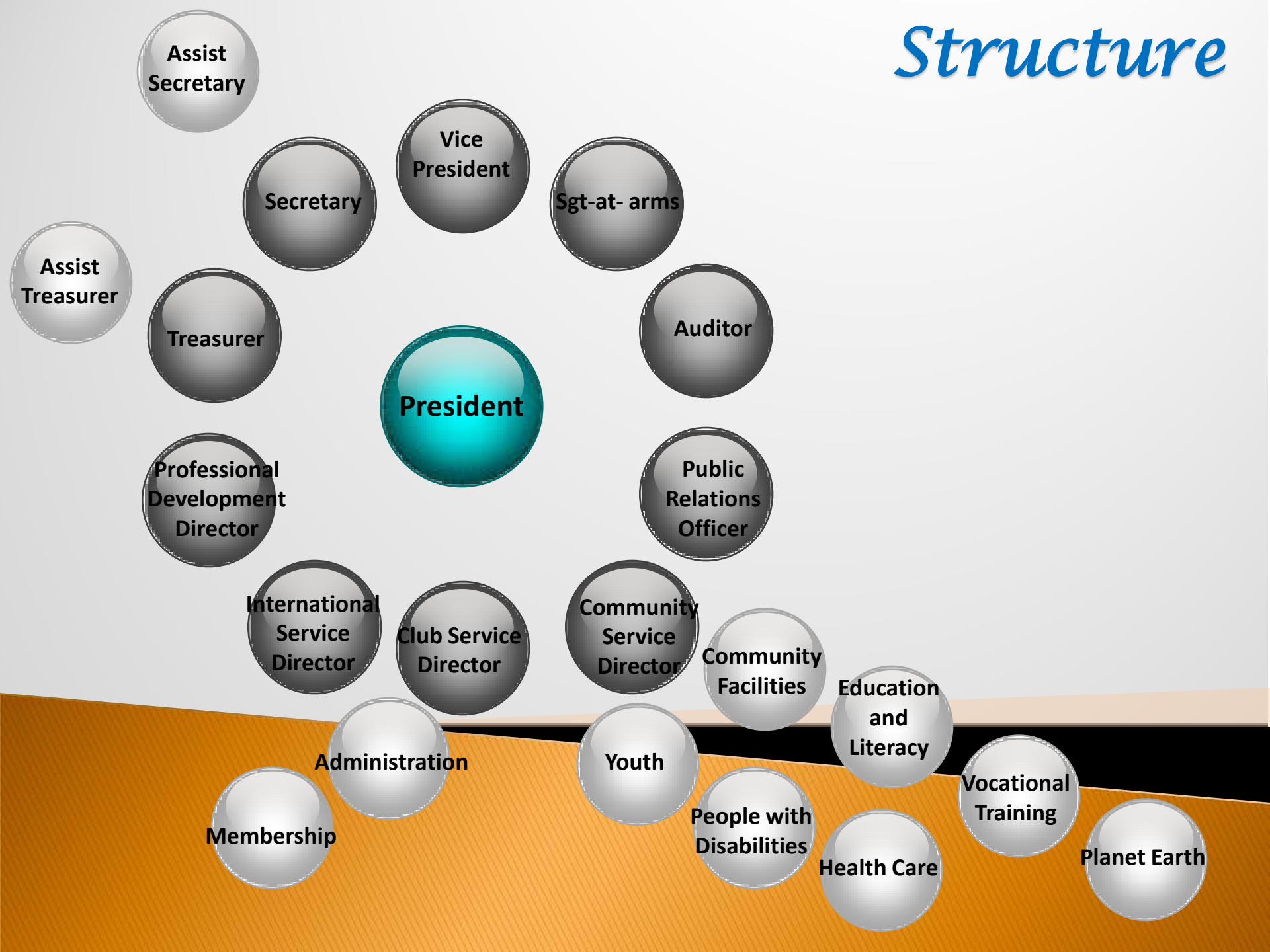
Why Organize a Rotaract club?

- 🔍 Today's young people will become tomorrow's parents, professionals, business leaders, and community leaders.
- 🔍 With the help of programs like Rotaract, they can gain the tools and skills necessary to develop into responsible, productive members of society.
- 🔍 Rotary clubs should focus on the future by challenging the New Generations to test their talents, develop new skills, and confront issues they will face in their lifetime.
- 🔍 The Rotaract program can instill in its members life skills that can be shared with others for generations to come

Club Administration and Service



Structure



Roles and Responsibilities of Officers

President

As the club leader, the president helps members develop as leaders and works to ensure that the club's professional and leadership development activities and community and international service projects are successfully promoted and completed



Roles and Responsibilities of Officers

Responsibilities of the President:

- Identifies members' skills and interests and puts them to work in club projects
- Maintains club operations, delegating responsibilities and establishing meeting schedules
- Develops a plan for the year as early as possible (Planning Guide for Effective Rotaract Clubs, provides guidelines for developing the year's plan)
- Presides over all meetings of the club and its board of directors (following parliamentary procedure may help to keep discussion relevant)
- Appoints all standing and special committees, with board approval, and follows up on committee progress with the help of the vice president

Roles and Responsibilities of Officers

The president should maintain regular communication with

- Sponsoring Rotary club through joint activities and meetings
- District Rotaract representative through club participation in district activities and meetings
- Rotary International through participation in the Rotaract Preconvention Meeting and annual reporting

To help facilitate communication, the above groups should also receive the club's bulletin or newsletter featuring the outstanding Rotaract club projects or activities.

Roles and Responsibilities of Officers

The Vice President

The club vice president can serve more effectively by understanding the year's goals, projects, and activities, and being well versed in community and Rotary resources.

To that end, it is important that the club president and vice president work together as a team.

This can be particularly helpful for clubs that choose to have the **incoming president serve as vice president** before taking office.

Roles and Responsibilities of Officers

The Vice President

The vice president presides at all meetings when the president is absent and serves on the board of directors and as an ex-officio member of all committees.

The vice president also acts as the “officer at large,” responsible for all assignments that are designated by the president.

A well-organized and responsible vice president is often the key to a successful Rotaract year. The vice president can reduce the administrative load, allowing time for the president to develop new and exciting club projects and activities.

Roles and Responsibilities of Officers

Secretary

The Rotaract club secretary has many responsibilities that require a person who is detail oriented and organized.

Because the secretary promotes the club through correspondence to the Rotary club sponsor(s), outside agencies, prospective members, Rotary International, and other Rotaract clubs, this individual must have good communication skills.

The secretary handles the club's communication with the public, maintains all club records, and takes the minutes for all board and club meetings.

Once club members reach the Rotaract age limit of 30, the secretary sends the Notice of Rotaract Alumnus to the secretary of the sponsoring Rotary club.

Roles and Responsibilities of Officers

Treasurer

As the collector and disburser of club funds, the treasurer is responsible for the club's solvency and financial stability. In preparing for this assignment, the treasurer should meet with the previous treasurer and consult the sponsoring Rotary club treasurer and a certified accountant.

Responsibilities of Treasurer

- Chairs the finance committee
- Works with the board of directors to develop the budget
- Collects dues and all funds raised by the club
- Pays all club bills and reimbursements for club expenses
- Reports the club's financial status at each meeting
- Has the books audited at the end of the fiscal year

Roles and Responsibilities of Officers

The Training for Club Officers

All incoming Rotaract club officers should receive Rotaract club officer leadership training at the district level, which includes a one- or two-day leadership training seminar conducted by the Rotaract district committee in coordination with the RI district.

To ensure continuity of leadership, immediate past officers should be involved in training whenever possible.



Roles and Responsibilities of Officers

The Training for Club Officers

The sponsoring Rotary clubs cover the cost of attendance for their Rotaract club officers at district-level leadership training meetings. Or, when circumstances dictate, these meetings are paid for through mutually agreed upon financial arrangements involving the sponsoring Rotary clubs, the Rotary district, and the Rotaract participants.

Articles V, VI, VIII, and IX of the Standard Rotaract Club Constitution provide a more detailed overview of the Rotaract club structure.

Roles and Responsibilities of Officers

Rotaract Club Committees

Club committees are vital in effectively carrying out the activities of the Rotaract club. The club president appoints five standing committees, with the approval of the board of directors, as prescribed by the Standard Rotaract Club Constitution: club service, community service, international service, professional development, and finance committees. Additional committees may be appointed as needed.

Committees should meet at least once a month to discuss plans and activities and share them with the president. All committee activities and expenses are subject to board approval.

Roles and Responsibilities of Officers

Club Service Committee

- Develops strategies for membership development and retention
- Takes meeting minutes
- Writes and distributes the club bulletin
- Plans fellowship activities for the membership

Community Service Committee

- Reviews suggestions and develops plans for the club's annual community service project(s)
- Takes a leadership role in organizing and facilitating the project(s)

Roles and Responsibilities of Officers

International Service Committee

- Reviews suggestions and develops plans for the club's annual international service project(s)
- Takes a leadership role in organizing and facilitating the project(s)
- Develops other activities that promote international understanding among club members and in the community

Professional Development Committee

- Reviews suggestions and develops plans to provide opportunities for professional development for the club's membership
- Takes a leadership role in facilitating programs and projects related to this area

Roles and Responsibilities of Officers

Finance Committee (chaired by treasurer)

- Collects any district and club dues
- Plans for club fundraising to support club administration and service activities



Roles and Responsibilities of Officers

Service Project Ideas

The projects Rotaractors may undertake are limited only by their imagination and that of the sponsoring Rotary club.

Rotaractors are encouraged to reach out to their local and international communities by fulfilling at least one community service project and one international service project per year.

RI provides Rotaractors with the project development tools they will need to tackle these social issues.

Following are some project activities that Rotaract clubs may choose to pursue.

Roles and Responsibilities of Officers

Community Facilities

- Build or renovate an existing water park
- Find a building to use as a community youth center or plan a multiuse community center
- Build or locate a building to be used as an educational center for children, enabling mothers to pursue paid employment and boost family income
- Plan community-improvement projects such as cleanups, tree plantings, and community fairs or celebrations

Roles and Responsibilities of Officers

Youth

- Start activities such as art classes, sports leagues, tutoring sessions, and job training
- Set up a mentoring program to offer guidance to school-age children
- Help children gain access to information and services they need, such as nonformal education, skills training, medical treatment, meals, and safe places to play
- Participate in programs that assist victims of child abuse

Roles and Responsibilities of Officers

People with Disabilities

- Support a program to train people for job interviews and assist them in finding meaningful employment
- Ensure that buildings and parks are accessible to people with disabilities
- Coordinate an outing or a short trip for people with disabilities
- Distribute donated medical equipment and supplies such as wheelchairs, eyeglasses, and crutches to assist people in low-income communities

Roles and Responsibilities of Officers

Health Care and Nutrition

- Recruit medical professionals to conduct monthly health camps
- Educate community residents on health concerns by organizing awareness campaigns (e.g., AIDS walk, immunization campaigns, family planning programs or blood drives)
- Fund nutrition and agricultural education in developing countries

Roles and Responsibilities of Officers

Education and Literacy

- Develop a program to teach illiterate people in their communities and workplaces
- Coordinate the collection of books for students and class libraries at home and abroad
- Establish a literacy center with a library where people can meet tutors
- Provide child care for parents attending literacy classes

Roles and Responsibilities of Officers

Vocational Training

- Ask Rotarians or other community members to teach courses on technology and other marketable skills
- Establish a job matching program in which unemployed community members are matched with local institutions in need of contractual services
- Work with a local Rotary club to start a revolving loan fund

Roles and Responsibilities of Officers

Hunger and Food Banks

- Start a seed bank and provide training to impoverished families to enable them to raise food in their own gardens
- Start a hot lunch program at a local school to meet the nutritional needs of disadvantaged children
- Coordinate a hunger banquet to raise funds and raise awareness of the issue

Roles and Responsibilities of Officers

Preserve Planet Earth

- Support beautification projects such as urban gardens, parks, woodlands, and greenbelts
- Help poor communities obtain safe water and sanitation systems
- Organize a community program to collect and sort glass, paper products, and other recyclable materials

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The District Structure and Beyond

The District Governor

- Each of the more than 500 Rotary districts worldwide is led by a district governor, an elected Rotarian who serves as an officer of RI and represents the RI Board of Directors in the field.
- The district governor is concerned with the organization and development of Rotaract clubs and appoints a district Rotaract chair and the district Rotaract committee (comprised of Rotarians) to address this issue.
- This committee works to organize new Rotaract clubs in the district, increase communication among Rotaract clubs, and plan districtwide training for Rotaract club officers.

The District Rotaract Chair

- 🔍 The district Rotaract chair is a Rotarian appointed by the district governor who helps the governor publicize the Rotaract program, promotes the organization of new Rotaract clubs, and administers the Rotaract program within the district.
- 🔍 The chair also provides the leadership necessary for the members of the district Rotaract committee to carry out these objectives.
- 🔍 The district Rotaract chair can develop the Rotaract program through an active Rotaract publicity and promotion campaign.
- 🔍 The chair should also be a knowledgeable, accessible Rotaract resource person for both Rotary and Rotaract clubs and should take the lead in providing training for the district Rotaract representative.

The District Rotaract Representative

- 🔍 The The district Rotaract representative is a Rotaractor elected by the Rotaract clubs in the district.
- 🔍 A Rotaractor must complete one year as a Rotaract club president or as a member of the Rotaract district committee, which is comprised of Rotaractors, before serving as district Rotaract representative.
- 🔍 The district Rotaract representative serves as a liaison between the Rotaract clubs and the district Rotaract committee (comprised of Rotarians) and Rotary International.

The District Rotaract Representative

- 🔍 In order to effectively carry out this function, the district Rotaract representative must develop a strong communication network among clubs. This same network can be used to relay information from both the district and RI, including such things as Rotaract program and promotional materials, training materials for new club officers, information on special events like World Rotaract Week (the week of 13 March),
- 🔍 *The district Rotaract representative should provide the district and RI World Headquarters with reports of exceptional club projects for international promotion.*

The District Rotaract Representative

- Rotaract clubs can help the district Rotaract representative strengthen the district communication network by providing regular updates on new club officers and address changes.

Rotaract and Rotary International

Rotary Theme

- Each year, the new RI president introduces a theme that aims to unite the service projects of Rotary and Rotaract clubs around the world.
- Through this theme, the president invites Rotaract clubs to take part in a global effort to improve world understanding and peace.

